ANNOTATED BIBLIOGRAPHY
FROM THE WRITING CENTER AT THE ARC

STEP-BY-STEP GUIDE TO CREATE AN ENTRY

FINDING SOURCES!
The first step in creating an annotated bibliography is to locate sources whether they are books or articles that contain useful information and ideas on your topic. It is important in this step to choose works that provide a variety of perspectives.

CITE YOUR SOURCES!
The second step is to cite the works you collected using the appropriate formatting. If you are unsure which format your citations should be in, check with your instructor for which one they would prefer.

WRITE YOUR ANNOTATION!
The third step is to write an annotation under your citation. Here you will write a short descriptive paragraph that is roughly 5-7 sentences or 150 words in length. An annotation is a critical analysis of the source.

THINGS TO INCLUDE IN YOUR ANNOTATION!

- information to explain the authority of the author
- any biases you detect
- the intended audience
- the point of view of the author
- explain how it is useful to your topic
- the scope and main purpose of the work
- the relationship, if any, to other works in the area of study
- what evidence is used to support their idea/point